

REGISTRATION



HOW TO REGISTER FOR CLASSES

1. Log in to my.uncc.edu with username and password
2. Click on the Banner Self-Service icon on the right of the page
3. Click “Student Services/ Student Accounts”
4. Click “Registration”
5. Click “Look-up Classes to Add”
6. Select correct Term: Fall 2016->Submit
7. Search classes by Subject (and course number if known) ex. English 1102

Remember: Class sections designated with C on the far left screen are currently closed, an open course section has a box you may check to select that particular section then scroll down the page to **submit changes**.

HOW TO CHECK CLASS PREREQUISITES

1. Log into my.uncc.edu with username and password
2. Click on the Banner Self-Service icon on the right of the page
3. Click “Student Services/ Student Accounts”
4. Click “Registration”
5. Click “Look-up Classes to Add”
6. Select the correct semester term
7. Choose either the course search or the advanced search and select your class subject
8. Find the class course you are looking for, then click on the blue 5 digit CRN number beside of it
9. Underneath “Sections Found,” click the full course name
10. Scroll to the bottom of the page and look where it says “Prerequisites”