Welcome Spring 2018 Students!

Dear 49er,

The spring semester is approaching quickly and we wanted to remind you of some important information regarding orientation, class registration, meal plans, and financial aid.

**SOAR & Academic Advising**

- All new incoming freshmen and transfer students must attend our Student Orientation, Advising and Registration (SOAR) program. During SOAR, you will receive academic advising and have the opportunity to accomplish all necessary tasks prior to the beginning of class. To attend SOAR, register online at soar.uncc.edu.
- All second degree students need to contact their major department to learn if they are required to attend SOAR or make an appointment for academic advisement.
- Adult and nontraditional undeclared students may contact the Office of Adult Students and Evening Services (OASES) at oases.uncc.edu or 704-687-5104 to schedule an advising appointment to discuss general education requirements, transfer credits and support programs designed for adult learners.
- For more information on academic advising, visit advising.uncc.edu.

**Registration**

To register for classes or add/drop...

- Login to my.uncc.edu > go to the Academic Resources category > click the “Registration, Add/Drop, mySchedule” link.
- UNC Charlotte course catalogs providing degree requirements, full course descriptions and prerequisites are available at catalog.uncc.edu.

**Student Accounts**

**Payment and Cancellation Policy**

- A monthly e-bill notification is emailed to the student’s UNC Charlotte email address if they have a balance due to the University. Papers bills will NOT be mailed.
- Class schedules will be cancelled after each payment due date if:
  - students have NOT paid their tuition, fees, and charges in full;
  - students have NOT paid the difference between their tuition, fees, and charges and offered/accepted financial aid; or
  - students have NOT enrolled in a UNC Charlotte payment plan that will pay tuition, fees, and charges in full.
- Students who drop all courses may receive a refund depending on the date of withdrawal. The amount of refund, if any, is subject to the refund schedule. If the student account has a credit balance, a refund will automatically be mailed or direct deposited within 7 – 10 days after the refund is applied to the account.

**Contact Info**

Office of the Registrar | King 141
- Monday - Friday 8:00am - 5:00pm

Student Accounts Office | Reese 2nd Floor
- Monday - Friday 8:00am – 5:00pm

**Cashiers Office**
- Reese 2nd Floor
- Monday - Friday 8:00am – 4:30pm

**Student Accounts Office**
- Reese 2nd Floor
- Monday - Friday 8:00am – 5:00pm

**1st Payment/Cancellation Due Date**
- January 4 at 11:59pm
- Full payment due for all charges incurred on or before this date: January 4

**2nd Payment/Cancellation Due Date**
- January 16 at 11:59pm
- Last day to cancel all classes and not be charged: January 16

**Contact Info**

Student Accounts - 704-687-5506
Email: studentaccounts@uncc.edu
studentaccounts.uncc.edu
49er ID and Meal Plans

Meal Plan Selections, 49er ID Cards, and Deposits to 49er Account
and/or Optional Dining Account - 2 Locations:

Meal Plans & 49er Card Office | 175 Auxiliary Services Bldg. AND ID Card Office | 127 Student Union

- Friday, January 5  8:00am-5:00pm (Both Offices)
- Sunday, January 7  11:00am-5:00pm (Both Offices OPEN)
- Monday, January 8  8:00am - 5:00pm (Normal Business Hours)

**Meal plans begin at Brunch on Saturday, January 6**

Online meal plan selections, changes & cancellations:
- Go to aux.uncc.edu/dining/meal-plans
- Click on Meal Plan Selection Form on right

Financial Aid

If you have applied for financial aid, please be sure to check your award status by logging into my.uncc.edu. Financial aid counselors are available in the Office of Financial Aid during normal business hours to meet with you one-on-one if you have any questions. No appointment is needed.

Financial Aid Office | Reese 1st Floor
- Monday - Friday  8:00am – 5:00pm

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<td>Financial Aid - 704-687-5504</td>
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Special Operating Hours

| Saturday, January 6 | 10:00pm - 5:00pm |
| Sunday, January 7  | 12:00am - 5:00pm |
| Monday, January 8  | 7:30am - 10:00pm |
| Tuesday, January 9 | 7:30am - 10:00pm |

Normal Hours

| Mon-Thurs    | 7:30am - 9:00pm |
| Friday       | 7:30am - 6:00pm |
| Saturday     | 10:00am - 5:00pm |
| Sunday       | 12:00pm - 5:00pm |

Student IT Service Desk

Walk-Up Student IT Service Desk | Atkins 140C (main floor)

- Mon - Thurs  8:00am - 9:00pm
- Friday       8:00am - 5:00pm
- Saturday     Noon - 5:00pm
- Sunday       Noon - 8:00pm

Contact Info

Call: 704-687-5500
Email: help@uncc.edu
Website: itservices.uncc.edu/help

Barnes & Noble has made rental and eBook options available to UNC Charlotte, saving students around 50%
Price matches Amazon, bn.com, & other local competitors. Some restrictions apply. Please ask a bookseller for more information.

Biggest selection of used books, sold at 75% of the new book price
One of the best buy-back programs in the UNC System

Contact Info

Student Union - 704-687-7050
aux.uncc.edu/bookstore
uncc.bncollege.com
Health Insurance Requirement

All students are required to show proof of health insurance or pay $1,270.00 for spring semester coverage through the University. To be eligible for a waiver, your insurance must have an effective date of no later than January 31.

For assistance regarding insurance coverage, waivers and claims please stop by our office.

Student Health Center Insurance Office | Student Health Center 1st Floor

- Monday - Friday  8:30am - 4:30pm

Immunization Requirement

North Carolina state law requires that you submit immunization records. Non-compliance with this law results in being withdrawn from classes. For details refer to the Student Health Center website.

Student Health Center Immunization Dept. | Student Health Center 2nd Floor

- Monday - Friday  8:30am - 5:00pm

Office of Adult Students and Evening Services

Contact us for concierge advising on general education, transfer credits, university policies, scholarships, and ways to stay involved as an adult student. Our office remains open until 7:00pm for evening services to assist all students when other offices may not be open.

OASES | Hickory Hall, 3rd Floor

- Monday - Friday  7:30am - 5:00pm

OASES Satellite Location Spring 2018 | Atkins Library 147F

- Monday - Thursday 4:00pm - 7:00pm

Residency Determination Office

North Carolina Residency Requirements

This benefit provided by the citizen taxpayers of North Carolina is afforded to residents of the State in anticipation of present and future benefit to the State. Therefore, students should determine whether or not they meet residency requirements by familiarizing themselves with the North Carolina statutory provisions before submitting a petition for re-classification.

GRADUATE STUDENTS:
- All graduate students must apply for residency reclassification with the Residency Determination Office on campus at NCResidency.uncc.edu.

UNDERGRADUATE STUDENTS:
New, incoming, or current undergraduate students who wish to request a residency classification must apply using the new Residency Determination Service (RDS). RDS is the entity responsible for all new classifications of residency in North Carolina.

- To begin the process, students must visit www.NCResidency.org
- ALL undergraduate student inquiries about initial determinations, reconsiderations or appeals, should be directed to RDS, the sole authority for undergraduate residency determinations. Student’s may reach RDS by telephone or email:
  - Phone: 844-319-3640
  - Email: rdsinfo@ncresidency.org

Residency Determination Office | McEniry 113

- Monday - Friday  8:00am to 5:00pm

Insurance Waiver Deadline

February 1

Contact Info

Student Health Center - 704-687-7435
Email: myinsurance@uncc.edu
studenthealth.uncc.edu/insurance

GRADUATE STUDENTS SUBMISSION Deadline

For Residency Applications AND All Required Documentation

January 12 at 5:00pm

Contact Info

Residency - 704-687-5122
NCResidency.uncc.edu
A parking permit or hourly visitor fee payment is required to park on campus. Permits are **virtual and verified through license plate recognition**. Permit type descriptions and online purchase link is at [pats.uncc.edu/permits](http://pats.uncc.edu/permits).

Permits purchased online are electronically linked to your UNC Charlotte MyPark account and your 49er ID card. There is no physical permit to pick up unless you also have classes at UNC Charlotte Center City. (Center City parking requires a window decal.) More information at [pats.uncc.edu/center-city-parking](http://pats.uncc.edu/center-city-parking).

**Important to know**

- Always have your 49er ID card handy as a back-up credential when entering and exiting decks, in case the LPR system fails to read your plate. Tapping your 49er ID card on the equipment column will prompt the gate to open.
- Do not back into or pull through parking spaces so that your license plate is not visible from the drive lane. The LPR system needs a clear license plate view; backing into a space may result in a citation. (Exceptions: if your vehicle is registered in a state that issues both front and back plates or if you’ve purchased and display an optional PaTS-issued custom front plate).
- An explainer video about parking, including what to expect and the transportation options available (buses, bike share, car share and more) is available by visiting [YouTube](https://www.youtube.com) or look for the YouTube video icon at [pats.uncc.edu](http://pats.uncc.edu).
- Parking demand and traffic congestion is always high during the first few weeks of class. This will be especially true during academic year 2017-18 due to campus construction projects.

**Permit purchase by cash or check**

For those who do not wish to order a permit online or need assistance with their purchase, PaTS staff will be set up in the Student Union, Art Gallery:

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