Dear 49er,

The spring semester is approaching quickly and we wanted to remind you of some important information regarding orientation, class registration, meal plans, financial aid, parking, and the NinerTech computer store.

SOAR & ACADEMIC ADVISING

- All new incoming freshmen and transfer students must attend our Student Orientation, Advising and Registration (SOAR) program. During SOAR, you will receive academic advising and have the opportunity to accomplish all necessary tasks prior to the beginning of class. To attend SOAR, register online at soar.uncc.edu.

- All new students must complete Virtual SOAR, an online pre-orientation program prior to attending SOAR in person. After registering for a SOAR session, students will receive an email with instructions on how to complete Virtual SOAR.

- All second degree students need to contact their major department to learn if they are required to attend SOAR or make an appointment for academic advisement.

- Adult and nontraditional undeclared students may contact the Office of Adult Students and Evening Services (OASES) at 704-687-5104, or adultstudents@uncc.edu, to discuss general education requirements, transfer credits, support programs designed for adult learners, and any additional questions prior to attending SOAR.

For more information on academic advising, visit advising.uncc.edu.

REGISTRATION

To begin creating potential class schedule...

Log in to my.uncc.edu > Under Quick Links, click Schedule Wizard icon. Select a schedule that works best for you and click Send to Shopping Cart. You will then be taken to Banner Self Service. If your schedule looks good, click Register, then click Submit Changes.

To view your schedule of classes after registering, log in to my.uncc.edu portal.

- Click the Registration, Add/Drop icon under Quick Links. Select a link to view your schedule in your preferred format. Make sure the term is correct and click Submit.
- Check your degree progress in Degree Works at degreeworks.uncc.edu.

BILLING/PAYMENTS

Payment and Cancellation Policy

- Beginning November 13, students will receive eBills showing charges for Spring 2020. Please be aware that the new spring payment due date is December 4, 2019.

- The optional 5-installment payment plan has a $55 set-up fee. The first payment for this plan is due December 31. The remaining payments are due January 31, February 29, March 31, and April 30.

- Class schedules will be cancelled after each payment due date if:
  - students have NOT paid their tuition, fees, and charges in full;
  - students have NOT paid the difference between their tuition, fees, and charges and offered/accepted financial aid; or
  - students have NOT enrolled in a UNC Charlotte payment plan that will pay tuition, fees, and charges in full.

- Students who drop all courses may receive a tuition reduction/refund depending on the date of withdrawal. The amount of refund, if any, is subject to the refund schedule. If the student account has a credit balance, a refund will automatically be mailed or direct deposited within 7 – 10 days after the refund is applied to the account.

For help with registration error messages, (prerequisites, closed sections, etc.), please contact the department that offers the course.

Questions on Registration or Billing/Payments?

Contact Niner Central
NinerCentral@uncc.edu
704-687-8622
There is a payment drop-box at Niner Central in the Cone Building.
49ER ID AND MEAL PLANS

Meal Plan Selections, 49er ID Cards, and Deposits to 49er Account and/or Optional Dining Account - 2 Locations:

- Meal Plans & 49er Card Office | 175 Auxiliary Services Bldg.
- ID Card Office | 127 Student Union

Friday, January 3  8:00am - 5:00pm (Normal Business Hours)
Sunday, January 5  12:00pm - 5:00pm (Both Offices Open)
Monday, January 6  8:00am - 5:00pm (Normal Business Hours)

Meal Plans begin at brunch on Sunday, January 5, Crown Commons
Crown Commons and SoVi will open for brunch and dinner on January 6 and January 7. The regular dining schedule will begin on January 8.

Online meal plan selections, changes & cancellations:

- Go to my.uncc.edu.
- Log in to Banner Self Service
- Select Meal Plans under Student Services/Student Account

FINANCIAL AID

- If you have applied for financial aid, please be sure to check your award status by logging in to my.uncc.edu. All requirements/documentation for loans must be completed before this award can be disbursed (applied) to your account.
- Accepted financial aid for the Spring 2020 term will be processed daily beginning November 11, so bills will indicate the amount of pending financial aid.
- Specialists are available in Niner Central to meet with students. No appt. necessary.

BARNES & NOBLE BOOKSTORE

Special Operating Hours

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<th>Saturday, January 4</th>
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<tr>
<td>Sunday, January 5</td>
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<td>Monday, January 6</td>
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<td>Tuesday, January 7</td>
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<td>Wednesday, January 8</td>
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<td>Thursday, January 9</td>
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Normal Hours

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- Barnes & Noble has made rental and eBook options available to UNC Charlotte, saving students around 50%.
- Price matches Amazon, bn.com, & other local competitors. Some restrictions apply. Please ask a bookseller for more information.
- Biggest selection of used books, sold at 75% of the new book price.
- One of the best buy-back programs in the UNC System.

STUDENT IT SERVICE DESK

Walk-Up Student IT Service Desk | Atkins 140C (main floor)

- Mon - Thurs  8:00am - 9:00pm
- Friday       8:00am - 5:00pm
- Saturday     12:00pm - 5:00pm
- Sunday       12:00pm - 5:00pm

Contact Info

IT Assistance: 704-687-5500
Email: help@uncc.edu
Website: itservices.uncc.edu/help
**HEALTH INSURANCE REQUIREMENT**

All students are required to show proof of health insurance or pay $1,313.50 for Spring semester coverage through the University. To be eligible for a waiver, your insurance must have an effective date no later than **February 1st**.

For assistance regarding insurance coverage, waivers and claims, please stop by our office.

**Student Health Center Insurance Office | Student Health Center 1st Floor**

- Monday - Friday  8:30am - 4:00pm

**IMMUNIZATION REQUIREMENT**

- New freshmen and transfer students are required to submit immunization records.
- Immunization records should be submitted prior to attending SOAR via the Student Health Center portal—[uncc.medcatconnect.com](http://uncc.medcatconnect.com).
- Class registration will be canceled if immunization records are not submitted.

**Student Health Center Immunization Dept. | Student Health Center 2nd Floor**

- Monday - Friday  8:30am - 5:00pm

**OFFICE OF ADULT STUDENTS AND EVENING SERVICES (OASES)**

OASES is committed to providing assistance and support to our adult and nontraditional students through services designed to enhance academic success:

- Convenient extended evening and morning office hours. Walk-ins are welcome!
- Advising on general education, transfer credit, university policies, and exploring other majors.
- Scholarships to specifically support nontraditional students in completing their degrees.
- Educational and social engagement opportunities to get involved.

Let us help you develop your academic plan, identify interests and career goals, choose a program of study, and select resources that support student success!

**RESIDENCY DETERMINATION**

**North Carolina Residency Requirements**

All students who wish to request a residency classification must apply through the Residency Determination Service (RDS).

_The State of North Carolina partially subsidizes the cost of NC public college and university tuition for all students whose permanent legal residence is in NC. A student’s residency classification establishes whether they should have in-state or out-of-state tuition._

Students should determine if they meet the residency requirements by familiarizing themselves with state residency laws and policies before applying through RDS.

To request a residency classification, students must:

- Submit a complete application through RDS at [www.NCresidency.org](http://www.NCresidency.org).
- All inquiries regarding initial classifications, reconsiderations, or appeals should be directed to RDS. Students may reach RDS by telephone or email.
- Once students receive a validated in-state decision, they may contact the Residency Compliance Manager at Brenda.Sawyer@uncc.edu to update their status.

**Residency Compliance Manager | Cato 124**

- Phone: 704-687-5122
- Email: Brenda.Sawyer@uncc.edu
- Monday - Friday  8:00am - 5:00pm

**SUBMIT APPLICATIONS:**

[www.NCresidency.org](http://www.NCresidency.org)

**Please note that:**

Students should receive a validated in-state decision prior to the first day of classes for the Spring 2020 term. Otherwise the in-state decision may not go into effect until the following term.

**Contact Info**

RDS: 1-844-319-3640

Email: rdsinfo@ncresidency.org

Website: [www.NCresidency.org](http://www.NCresidency.org)
PARKING AND TRANSPORTATION SERVICES

A parking permit or hourly visitor fee payment is required to park on campus. Permits are virtual and verified through license plate recognition (LPR). Permit type descriptions and an online purchase link are available at pats.uncc.edu/permits. Spring 2020 semester permits will be available for purchase beginning on December 17, 2019.

- Permits purchased online are electronically linked to your UNC Charlotte MyPark account and your 49er ID card. There is no physical permit to pick up. Students who are enrolled in classes at Center City will automatically have CCB parking privileges assigned to their permit. Parking privileges are based on class schedules in Banner. pats.uncc.edu/parking/center-city-parking.

Important to know:

- The UNC Charlotte parking permits system is verified through LPR. License plates must be visible from the drive lane. In other words, parking must be "head-in" with no backing in unless your tags are from a state that issues both front and back plates or with the alternative LPR-readable front plate from PaTS.
- Always have your 49er ID card handy as a back up credential when entering and exiting decks, in case the LPR system fails to read your plate. Tapping your 49er ID card on the equipment column will prompt the gate to open.
- An explainer video about parking, including what to expect and available transportation options (Niner Transit buses, bike share, car share, light rail, and more) is available by visiting YouTube or look for the YouTube video icon at pats.uncc.edu.
- Students who are still waiting for a financial aid refund or are otherwise unable to buy a parking permit before classes begin are encouraged to purchase a daily permit. To purchase a daily permit, log into mypark.uncc.edu. Daily permits cost $8.00 per day. More information: pats.uncc.edu/parking/parking-permits/daily-permits.
- Parking demand and traffic congestion is always high during the first few weeks of class. Utilize the Parking Availability tool before heading to campus to develop a parking plan and then use campus transportation to move about throughout the day. App available here: parkingavailability.uncc.edu.
- Niner Transit, the campus bus system, is fare free and offers three routes during the week and two on the weekend. Stay up to date on all Niner Transit routes, schedules, arrivals, and movements in real time, in one place, with the UNCCNextRide app. More information: pats.uncc.edu/transportation/niner-transit-bus-service.
- Bike lockers are located in CRI, North, and South Village parking decks, as well as Lot 27. Lockers are supplied at no charge to students who have a valid full-year UNC Charlotte parking permit. Otherwise, lockers may be rented for $15 a semester or $40 for the entire year.
- Niner Paratransit is available for scheduled and on-demand disability transportation for those with mobility impairments who are registered for the service. It is also available to those who need assistance on a temporary basis, such as someone who has experienced a recent surgery or injury. pats.uncc.edu/transportation/disability-paratransit.
- Need to get around, but don’t have a car? There are four Zipcars placed on campus (2 in Lot 8A and 2 in Lot 25) available for hourly and daily rental.

Check out the PaTS Information and Services guide or pats.uncc.edu to learn more! Follow @UNCCParking on Twitter for the latest Parking and Transportation Services updates and news.

NINERTECH COMPUTER STORE

NinerTech is the official Computer Store owned and operated by UNC Charlotte. Why shop at NinerTech?

- We offer education pricing for sales of Apple, Dell & HP Computers.
- Our In-Store Certified Technician provides Service, Support, and Repairs.
- NinerTech is conveniently located in the Student Union Bldg.
- We are part of the University and generally are open and closed alongside the University’s operating schedule.

PaTS Office Location:
9643 Poplar Lane, Behind Lot 25
Office Hours: 8am—5pm
Monday through Friday
PaTS Communication Center:
704-687-0161 or pats@uncc.edu

Enforcement of Permits Occurs
Whenever the University is Open
*Weekdays from 5:00 a.m. Monday until 10:00 p.m. Friday

Niner Transit buses run:
Monday-Friday: 6:00am - 2:00am
Saturday-Sunday: 9:00am - 2:00am

Utilize the Light Rail to Access Campus:

- The CATS LYNX Light Rail provides you with convenient transportation from campus to City Center, Pineville, and multiple locations in between.
- Your student 49er ID card will serve as your CATS all-access transit pass, which includes unlimited, fare-free rides on the light rail, streetcar, Special Transportation Service (STS)*, local and express bus routes. Just show and go on the train and tap and go on the bus. More information on the light rail schedule and bus schedules is available on the CATS website.
- Use the J.W. Blvd/UNC Charlotte station to access CRI campus, UNC Charlotte Main Station to access main campus and the 9th Street station for Center City Campus.