STEPS FOR LOGGING INTO WEB-EX FOR THE NEW ADULT STUDENT WEBINAR

STEP 1: CREATE A NINER NET ACCOUNT

Go to https://pwmanager.uncc.edu/

- Click on Activate Account
- Enter your NinerNET username and birth date
- Click Request Verification Code
- Enter information and click “Send Verification Code”
- Enter the verification code received, click Verify Code
- Enter your new password and confirm password, click Reset Password
- PW Manager will return to the login page with a success notification

STEP 2: LOGIN TO WEB-EX

If accessing WebEx for the first time ever, initiate your WebEx account first by:

- Go to https://webex.uncc.edu
- Click log in
- Sign in with your NinerNET account

Your WebEx account should load and be ready for use!
STEP 3: ENTER MEETING ID

You can find the meeting one of two ways. Enter the specific Meeting Number OR Copy and Paste the Meeting Link!

- Meeting Number: **313 472 845**
- Meeting Link: [https://uncc.webex.com/uncc/j.php?MTID=m4823711266301d6cfa45bb9261f606c1](https://uncc.webex.com/uncc/j.php?MTID=m4823711266301d6cfa45bb9261f606c1)

The above information is for the meeting held on: **December 13th, 2017 at 6:00pm**

For newly admitted adult students with questions about getting started.

STEP 4: ENTER INFORMATION

- Enter your name as it will appear in the meeting to the Presenter.
- Enter your UNC Charlotte e-mail address.

**Click join to enter the meeting!**
STEP 5: JOIN MEETING, ASK QUESTIONS, HAVE FUN!

Once you in the meeting, you should see the Presenter’s screen displayed with the PowerPoint for the session.

During the presentation, feel free to ask questions using the tab on the right. Click the hand button to “raise your hand” to ask questions, or type your questions in the Chat to be read and answered by the presenters.

This webinar will discuss steps to getting enrolled, OASES services, and leave time for your questions to be answered by an Academic Advisor and Transfer Admissions Counselor.

QUESTIONS ABOUT...

**AUDIO?**
If you can’t hear the presenter’s sound on your computer, use your phone to connect to the Audio:

Call: +1-415-655-0002
Access code: 313 472 845

**DOWNLOADING?**
You should not be prompted to download WebEx if you use the meeting number and follow the above steps. Should you run into issues with downloading if accessing the meeting from your phone, please visit:

https://faq.uncc.edu/display/UK/WebEx

**WEB-EX TECH SUPPORT**
WebEx Support is available 24 hours a day, 7 days a week:

Toll-Free
1-866-229-3239